

# Laerskool DORINGKLOOF Primary

Tel: 012 667 1977 012 667 3124

[info@dories.co.za](mailto:info@dories.co.za)

*Welcome to the Dorie family where every child is important!*

## **2024 GR 2 – 7 APPLICATIONS**

### **PLEASE ATTACH FOLLOWING DOCUMENTS:**

- 1) 2 X Full unabridged **Birth Certificates**
- 2) 2 X **Clinic Cards**
- 3) 2 X **ID's** of both South African parents
  - 3.1) Passport of Non South African parents
  - 3.2) Valid Study permit of Non-SA children
  - 3.3) Valid Work permit of Non-SA parents
- 4) 1 X **Proof of Residence**
- 5) 2 X Latest **School Report** (NOT FOR GR1)
- 6) 2 X **Transfer Certificates** first day of attending School from previous school (NOT FOR GR1)

Yes	No	Non-SA	

(Failing to supply us with the outstanding documents, within two weeks the application form will be cancelled without further notice.)

***In terms of Section 39 of the South African Schools Act, parents are liable to pay compulsory school fees. This is a statutory obligation!***

As gevolg van offisiële kantoor gebruik is alle aansoekvorms slegs in Engels beskikbaar.



**BIOLOGICAL PARENT / LEGAL GUARDIAN 1 INFORMATION**

Title: \_\_\_\_\_

Full names: \_\_\_\_\_

Surname: \_\_\_\_\_

Initials: \_\_\_\_\_

Preferred name: \_\_\_\_\_

ID number: \_\_\_\_\_

Nationality: \_\_\_\_\_

Home language: \_\_\_\_\_

Communication preference:  SMS  E-mail  Mail  
 By hand

Comm language: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Home tel: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Residential address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postal address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Occupation status:  Own Employer Professional  
 Own Employer Non-Professional  
 House wife  Part time  
 Contract worker  Pensioner  
 Student  Temporary  
 Full time  Unemployed

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Work telephone number: \_\_\_\_\_

Employer physical address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the learner living with this parent?  Yes  No

**BIOLOGICAL PARENT / LEGAL GUARDIAN 2 INFORMATION**

Title: \_\_\_\_\_

Full names: \_\_\_\_\_

Surname: \_\_\_\_\_

Initials: \_\_\_\_\_

Preferred name: \_\_\_\_\_

ID number: \_\_\_\_\_

Nationality: \_\_\_\_\_

Home language: \_\_\_\_\_

Communication preference:  SMS  E-mail  Mail  
 By hand

Comm language: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Home tel: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Residential address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postal address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Occupation status:  Own Employer Professional  
 Own Employer Non-Professional  
 House wife  Part time  
 Contract worker  Pensioner  
 Student  Temporary  
 Full time  Unemployed

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Work telephone number: \_\_\_\_\_

Employer physical address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the learner living with this parent?  Yes  No

**DECLARATION BY PARENT / GUARDIAN**

I \_\_\_\_\_ (Name of Parent / Guardian) hereby declare that the information supplied in this form is true and just and that I, by way of my signature hereunder, authorise the Chairperson of the School Governing Body or his/her representative to control and confirm any of the details supplied. I am aware that should any information supplied be found not to be true, I may be liable to a criminal offence.

Signed at \_\_\_\_\_ on \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Signature of Parent 1 / Guardian : \_\_\_\_\_

Signature of Parent 2 / Guardian : \_\_\_\_\_

**ACCOUNTABLE PERSON'S INFORMATION**

Biological Parent 1

Biological Parent 2

Other

Only if 'Other', please complete section A or B below:

**A) INDIVIDUAL**

Title: \_\_\_\_\_

Full names: \_\_\_\_\_

Surname: \_\_\_\_\_

Initials: \_\_\_\_\_

Preferred name: \_\_\_\_\_

ID number: \_\_\_\_\_

Home language: \_\_\_\_\_

Communication preference:  SMS  E-mail  Mail  
 By hand

Comm language: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Residential address: \_\_\_\_\_

Postal address: \_\_\_\_\_

**B) COMPANY / CLOSED CORPORATION / TRUST**

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Registration number: Comm \_\_\_\_\_

language: Contact \_\_\_\_\_

number: Fax \_\_\_\_\_

number: Business \_\_\_\_\_

Postal address: \_\_\_\_\_

**BANKING DETAILS**

Bank: \_\_\_\_\_

Branch: \_\_\_\_\_

Branch code: \_\_\_\_\_

Account type:  Cheque  Transmission  Savings

Bank account number: \_\_\_\_\_

Account holder: \_\_\_\_\_

## STATUTORY OBLIGATION TO PAY SCHOOL FEES

### CONDITIONS

- I/ We hereby apply to have the child whose name appears on this form as a learner at Laerskool Doringkloof Primary.
- I/We hereby certify that I/we are the biological/adoptive parents and that I/we have legal custody and/or legal guardianship in respect of the above named learner.
- I/We take note and understand the following:
  - a. Compulsory annual school fees for 2024 will be **R16 000 subject to change** following the annual AGM to be held in November 2023.
  - b. School fees are payable in advance and are due on the 7th day of every month.
- Should the court determine that another person is liable for the school fees, it still remains the responsibility of the Biological parents/guardians who qualify as parents in terms of the definition 'parent' as contained in the SA Schools Act, to ensure that the school fees are paid.
  - 1.1. The undersigned acknowledges that he/she is aware that this is a public school and that he/she understand the full implications of this fact, and that the existing rules and regulations as stated in the constitution of Laerskool Doringkloof Primary. (See [www.dories.co.za](http://www.dories.co.za))
  - 1.2. In terms of Section 39 of the South African Schools Act, biological parents are liable to pay compulsory school fees. This is a statutory obligation.
  - 1.3. In terms of Section 40 and of the South African Schools Act, both biological parents are liable to pay compulsory school fees.
  - 1.4. In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
  - 1.5. In terms of family law, biological/ adoptive parents are jointly and/ or separately liable for the payment of the school fees irrespective of their marital status.
  - 1.6. In the event of non-payment of school fees the school will institute legal action against both biological parents Irrespective of maintenance and court orders which may exist between the parties.
  - 1.7. I/We are aware of the application process for exemption of school fees. Applications thereof are to be collected personally from the finance office, completed and returned with all the relevant documents attached.

2. School Fees are payable over a period of 10 equal monthly installments of R1 600 from January to October 2024 by the 7th of every month; OR should the parent pay the full amount before or on 28 February 2024, the parent will qualify for a five (5%) discount on the total annual fees of the relevant school year.

**3. SHOULD THE PERSON RESPONSIBLE FOR THE ACCOUNT NOT ABIDE BY THIS ARRANGEMENT, THE TOTAL AMOUNT OWING FOR THE YEAR OF NON-PAYMENT, WILL BE HANDED OVER TO OUR LAWYERS**

- 3.1. Should the person responsible for the account omit to pay the monthly educational fees on the date on which it becomes due, such person agrees to pay the mentioned fee immediately on demand.
- 3.2. Should the outstanding fees still not be paid in full, the person responsible will be liable for attorney's fees according to attorney/clients model for all legal costs of collection of the outstanding amount.

4. The school fees already paid with regards to a learner who leaves the school during the relevant year, will be paid back pro-rata.
5. Where a learner leaves or starts the school in the middle of a month, the full monthly fee will be levied.
6. The fees payable for education of a learner that is admitted to the school during the year will be calculated pro-rata for those months that the learner is attending the school.

7. If biological parent/s fail to meet their school fee obligations the school may record the biological parent/s non-performance with a bureau.

8. I/We undertake to give notice in writing of any intention to remove my/our child from the school and further to return any books and/or equipment belonging to the school which our child may have.

9. The school may hold and process by computer or otherwise, any information obtained about parents as a result of their liability for payment of school fees.



**POPIA DISCLAIMER**

1. Laerskool Doringkloof Primary is a responsible entity for processing of personal information (such as name, surname, ID number and location data) requested from the data subjects (parents and learners) in discharging its constitutional obligation which is to provide basic education.
2. The personal information will be collected and be used for the purpose for which it was collected. The school reaffirms its commitment to the data subject that the information will not be shared in an unlawful manner with a third party without the consent of the data subject.
3. The personal information submitted by the data subject will be processed lawfully and in responsible manner that does not infringe on the privacy of the data subject.
4. The school will use personal information of a data subject which is in the schools possession to provide education which includes but is not limited to planning, enrolment, registration, assessment and any other educational programs of learners.
5. The school will take reasonably practicable steps to ensure that the personal information is complete, accurate, not misleading, and updated where necessary. The school will comply with the purpose for which personal information is collected or further processed.

**I / We have read and understand the content of the disclaimer. (Please tick)**

**Signature of parent:** \_\_\_\_\_

**Signature of parent:** \_\_\_\_\_

In terms of the School Act and Gazette number 29311 of 18 October 2006, all parents must annually formally be informed of their right to apply for partial, full or conditional exemption regarding the payment of school fees. The control list must be completed annually by all parents and then be returned to the school.

Applications for exemptions for 2024 closes on 28 February 2024. After 28 February 2024 applications for only newly admitted learners or from those parents whose financial status changed drastically (for example: where a parent lost his job) will be considered. No exemption for Grade R.

**PLEASE NOTE: THIS IS NOT AN APPLICATION FORM - THE APPLICATION FORMS MUST BE COLLECTED IN PERSON FROM THE FINANCE OFFICE.**

**THIS IS JUST A CHECK LIST.**

**SCHOOL FEES 2024**

(Mark with a cross (x) in applicable box)

**SOUTH AFRICAN SCHOOLS ACT, NO 84 OF 1996  
REGULATIONS FOR THE EXEMPTION OF PARENTS FROM PAYMENT OF SCHOOL FEES**

1.	Has the principal informed you about the amount of the annual school fees to be paid?	YES	NO
2.	Has the principal informed you that you are liable for the payment of school fees unless you are totally exempted from paying school fees?	YES	NO
3.	Has the principal informed you about your right to apply for exemption from paying school fees?	YES	NO
4.	Do you wish to apply for such exemption?	YES	NO
5.	Do you wish to be assisted in making such application?	YES	NO
6.	Has the principal provided you with the form (Annexure B) for application for exemption?	YES	NO

I/we \_\_\_\_\_ collected the form for exemption at the school on this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

**Signature of parents/ guardians**

Name of biological father		Signature	
Name of biological mother		Signature	

**PARTICULARS OF ALL CHILDREN IN THIS SCHOOL FOR WHOM SUBSIDY IS APPLIED**

NAME AND SURNAME		GRADE	
NAME AND SURNAME		GRADE	
NAME AND SURNAME		GRADE	
NAME AND SURNAME		GRADE	

Laerskool Doringkloof Primary PO Box 7448 Centurion 0146	Tel: (012)667-1977 Email: info@dories.co.za
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<b>I choose herewith my <i>domicillium citandi et executandi</i> as the following address (in the event of a change of address parents are to notify the school in writing)</b>			
Complex		No	
Street		No	
Suburb			
Employer			
Physical Work Address			

**DECLARATION: BIOLOGICAL PARENTS/GUARDIAN (RESPONSIBLE FOR SCHOOL FEES)**



I/we, \_\_\_\_\_ undertake to pay all tuition fees regarding the learner/s as mentioned above. I further hereby declare that the information, which I have recorded in this form, is true and correct and by my signature below, I give the Chairman of the School Governing Body or his designate, permission to check and confirm any details or documents given by me. I understand that should any of the information supplied by me is found to be false; action may be taken against me.



**SIGNED AT CENTURION ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20 \_\_\_\_\_**



<b>NAME IN PRINT</b> <i>(Biological parent / guardian 1)</i>		<b>Signature</b>	
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<b>NAME IN PRINT</b> <i>(Biological parent / guardian 2)</i>		<b>Signature</b>	
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